



ROYAL
OPERA
HOUSE

JOB DESCRIPTION

Title: Running Props Technician

Reports to: Running Props Manager

Overall Purpose of the Job:

Working to the priorities set by the Running Props Manager.

To work as an effective member of the Running Props Team, working closely with other Stage teams to ensure that activities, rehearsals and performances are carried out to the highest possible standard of safety, efficiency and quality.

Main Responsibilities:

Day to day operations

- Perform to a consistently high standard in Stage functions including but not limited to scenic movements, pyrotechnics and effects.
- Work with creative and production teams in a high-pressure environment to a high standard at all times for all productions.
- Have full understanding of the maintenance of Running Props, able to safely and proficiently use appropriate tools and equipment to complete work to a consistently high standard.
- Attend model and other technical department meetings as required.
- Ensure all production paperwork is completed within timeframes set by senior managers, including but not limited to the Production Managers, and saved in accordance with production protocols.
- Work in other stage areas and lighting if scheduled and as required, subject to skills and training.

Health and Safety

- Take personal responsibility for the safety of self and others
- Promote a positive approach to Health & Safety and safe working practices at all times.
- Assist in creating risk assessments and method statements and follow existing and approved risk assessments and method statements.
- Undertake Health and Safety and any other training as identified by line managers and as required of the post, which may include but is not limited to Working at Height,

Electrical Safety, the Get-in lift and Carousel system, and other stage systems such as stage elevators and the wagon system.

- Ensure that any near miss, incident or accident is reported in accordance with ROH policy.
- Work with colleagues to maintain a clean, efficient, well-organised and safe physical working environment, ensuring all areas are kept in a clean and tidy manner.

Communication and Relationships

- Assist in building an effective team by taking individual responsibility for attendance, quality of work, motivation and discipline, and providing support for other team members.
- Treat people with respect and maintain good working relationships
- Coordinate work with others, sharing relevant information, ideas and resources, and demonstrate a disciplined approach to work.
- Maintain high standards under pressure and carry out tasks without detailed supervision.
- Develop strong working relationships with colleagues across Technical, Production, the Performing Companies and the wider organisation.
- Supervise the work of Casual Technicians, reporting any concerns regarding attendance, conduct or performance promptly to line managers.
- Assist with the induction and training of casual staff to the required standard as required.

Continuous Improvement

- Keep in touch with best practice as relevant to the role and emerging technologies, including relevance to the sustainability aims and goals of the ROH.
- Manage own learning and continuous professional development relevant to the role; undertake any study or qualifications as required.
- Contribute to a culture of innovation and continuous improvement.

Deliverables

- Maintain high production standards and timely delivery of duties.
- Compliance with Health and Safety best practice and ROH procedures.

Note: This Job Description reflects the current situation. It does not preclude change or development that might be required in the future.

PERSON SPECIFICATION:

Skills and Experience

- An good track record in technical stage work gained from working in live performances, primarily opera and ballet productions. Current experience is essential.
- A range of stage technical skills in key areas including props, scenic, rigging skills, pyrotechnics and effects are an advantage.
- Confident user of Microsoft Office.

People Skills

- Strong communication skills

- Team player with a collaborative approach to working.
- Ability to work unsupervised and show initiative in dealing with day-to-day problems.
- Willingness to learn new skills and help train others.

Job Requirements

- Strong awareness of and adherence to Health and Safety policy and best practice
- Compliance with discrimination legislation and Equal Opportunities principles
- Flexibility to work varied hours including travel and work at other locations on ROH business if required.

