



## **JOB DESCRIPTION**

**Title:** Technician – Sound, Video and Broadcast Engineering

**Reports to:** Sound, Video and Broadcast Engineering Manager  
Additionally reporting to the Assistant Managers

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### **Overall Purpose of the Job:**

Working to the priorities set by the Sound, Video and Broadcast Engineering Manager, and Assistant Managers.

The postholder will work as an effective and collaborative member of the Sound, Video and Broadcast department, working closely with colleagues across all disciplines while displaying specialist skills in at least one area. All staff will ensure that all activities are carried out to the highest possible standard of safety, efficiency and quality, and that rehearsals and performances are to the highest possible production standards.

### **Main Responsibilities:**

#### *Day to day technical operations*

- Operate and provide support for audio, video and projection, or media and broadcast, in line with skills and training, for any projects or productions for the Royal Ballet (RB), the Royal Opera (RO), and the Orchestra.
- Actively work across all disciplines, engaging with training and skills development to support all areas of the department's operations, and maintaining high levels of skills once attained.
- Work as a collaborative and effective member of the team to ensure that RBO productions are delivered to highest production standards.
- Attend production meetings and rehearsals as required.
- Work with colleagues to ensure the safe use, maintenance, and storage of all department equipment.
- Participate and contribute to the maintenance of accurate and up to date documentation for all areas of the department's responsibility.

#### *Health and Safety*

- Take personal responsibility for the safety of self and others
- Promote a positive approach to Health & Safety and safe working practices at all times.

- Undertake Health and Safety and any other training as identified by line managers and as required of the post.
- Ensure that any near miss, incident or accident is reported in accordance with RBO policy.
- Work with colleagues to maintain a clean, efficient, well-organised and safe physical working environment, ensuring all areas are kept in a clean and tidy manner.

#### *Communication and Relationships*

- Assist in building an effective team by taking individual responsibility for attendance, quality of work, motivation and discipline, and providing support for other team members.
- Treat people with respect and maintain good working relationships
- Coordinate work with others, sharing relevant information, ideas and resources, and demonstrate a disciplined approach to work
- Maintain high standards under pressure and carry out tasks without detailed supervision
- Develop strong working relationships with colleagues across Technical, Production, the Performing Companies and the wider organisation.

#### *Leadership*

- Support a culture of information sharing, collaborative working and team working.

#### *Continuous Improvement*

- Keep in touch with best practice as relevant to the role and emerging technologies, including relevance to the sustainability aims and goals of the RBO.
- Manage own learning and continuous professional development relevant to the role; undertake any study or qualifications as required.
- Contribute to a culture of innovation and continuous improvement.

#### *Deliverables*

- Maintain high production standards and timely delivery of duties.
- Compliance with Health and Safety best practice and RBO procedures.

*Note: This Job Description reflects the current situation. It does not preclude change or development that might be required in the future.*

### **PERSON SPECIFICATION:**

#### *Skills and Experience*

- An track record in audio, video and projection, or broadcast media, with an aptitude to train and apply skills across the disciplines.
- Experience in a major establishment an advantage, ideally a venue presenting opera and ballet productions.
- An track record in live productions, working in live visual projection, music and singers (orchestras an advantage), and/or broadcast media.
- Technical skills and knowledge base with a thorough understanding of current equipment and systems pertinent to the role.

- The technical expertise to maintain up to date knowledge developments in audio engineering, visual projection, and broadcast equipment as maintained by the RBO.
- Proficient user of IT systems including specific software packages pertinent to the role.

#### *People Skills*

- Strong communication skills
- Team player with a collaborative approach to working.
- Ability to work unsupervised and show initiative in dealing with day-to-day problems.
- Willingness to learn new skills and help train others.

#### *Job Requirements*

- Strong awareness of and adherence to Health and Safety policy and best practice
- Compliance with discrimination legislation and Equal Opportunities principles
- Flexibility to work varied hours including travel and work at other locations on RBO business if required.

