



JOB DESCRIPTION

Title: **Senior Technician Costume Performance (Ballet/Opera) ***
**either Ballet or Opera, as appointed*

Reports to: **Assistant Manager Costume Performance**
**either Ballet or Opera, as appointed*

Overall Purpose of the Job:

Under the line management of the Assistant Manager(s) for Costume Performance to work as effective member of the Costume Performance team, ensuring that all activities, rehearsals and performances are carried out to the highest possible standard of safety, efficiency and quality, whilst upholding the highest principles of presentation and courtesy.

To additionally provide Costume Production Management support, supervising or assisting as required.

Senior Technicians for Costume Performance will have a specific Ballet or Opera bias but are expected to work flexibly across both disciplines if required.

Main Responsibilities:

Day to day technical operation

- Working effectively as a member of a team, participating in and where necessary overseeing all costume performance related work including attending meetings as required.
- Provide support for artists and production teams during rehearsals and performances, undertaking all performance related costume preparation for changeovers, rehearsals and performances, coordinating work in the costume preparation areas, as well as coordinating and actively participating in the setting of costumes in the dressing and stage areas, including dressing duties and quick changes if required.
- Fully conversant with all routine wardrobe procedures and able to supervise and induct both permanent and casual Costume Technicians and Dressers in all standard wardrobe preparation and performance related activities as required.
- Assist with the packing, listing, coding and storage of costume related items as instructed by the Costume Managers and the Logistic team.
- Understand costume databases and asset management systems

- Be fully conversant with keeping all Costume notes and related information up to date
- Familiar with RBO costume revival processes and able to work with Revival teams when required, to facilitate a smooth crossover of costume items from Production to Performance teams.
- Provide Costume Production Management support, supervising or assisting as required, providing regular progress reports, and ensuring work is delivered to budget and to deadlines. To further ensure delivery of the designer's creative vision to the highest standards.

Health and Safety

- Take personal responsibility for the safety of self and others
- Promote a positive approach to Health & Safety and safe working practices at all times.
- Assist in creating risk assessments and method statements and follow existing and approved risk assessments and method statements.
- Undertake Health and Safety and any other training as identified by line managers and as required of the post, which may include but is not limited to Safeguarding.
- Ensure that any near miss, incident or accident is reported in accordance with ROH policy.
- Work with colleagues to maintain a clean, efficient, well-organised and safe physical working environment, ensuring all areas are kept in a clean and tidy manner.

Communication and Relationships

- Assist in building an effective team by taking individual responsibility for attendance, quality of work, motivation and discipline, and providing support for other team members.
- Treat people with respect and maintain good working relationships
- Coordinate work with others, sharing relevant information, ideas and resources, and demonstrate a disciplined approach to work
- Maintain high standards under pressure and carry out tasks without detailed supervision
- Develop strong working relationships with colleagues across Technical, Production, the Performing Companies and the wider organisation.

Leadership

- Supervise the work of Technicians and Casual Technicians, reporting any concerns regarding attendance, conduct or performance promptly to line managers.
- Carry out induction and training of staff to the required standard as required.
- Support a culture of information sharing, collaborative working and team working.

Continuous Improvement

- Keep in touch with best practice as relevant to the role and emerging technologies, including relevance to the sustainability aims and goals of the RBO.
- Manage own learning and continuous professional development relevant to the role; undertake any study or qualifications as required.
- Contribute to a culture of innovation and continuous improvement.

Deliverables

- Maintain high production standards and timely delivery of duties.
- Compliance with Health and Safety best practice and RBO procedures.

Note: This Job Description reflects the current situation. It does not preclude change or development that might be required in the future.

PERSON SPECIFICATION:

Skills and Experience

- A varied background in costume and large-scale show running.
- Great sewing techniques, particularly repairs.
- An exceptional knowledge of backstage costume work and dressing techniques.
- Understanding of fabrics, fibres and the various laundering methods associated with them.
- Good MS Microsoft Office skills.

People Skills

- Strong communication and people skills.
- Team player with a collaborative approach to working.
- Ability to work unsupervised and show initiative in dealing with day-to-day problems.
- Willingness to learn new skills and help train others.
- A desire to learn or build on knowledge of the nuances surrounding costumes for opera and ballet.

Job Requirements

- Strong awareness of and adherence to Health and Safety policy and best practice
- Compliance with discrimination legislation and Equal Opportunities principles
- Flexibility to work varied hours including travel and work at other locations on ROH business if required.
- Willingness to work sustainably and consider new or improved ways of working to reduce our impact on the environment.

