



JOB DESCRIPTION

Title: Duty Team Senior Technician

Reports to: Duty Team Assistant Manager
With an additional reporting line to the Duty Team Manager

Overall Purpose of the Job:

Working to the priorities set by the Duty Team Manager and Assistant Manager.

To work as an effective member of a Duty Team, working closely with the all production related teams to ensure that activities, rehearsals and performances are carried out to the highest possible standard of safety, efficiency and quality.

Duty Team Senior Technicians may have a specific Stage or Lighting bias but are expected to work flexibly across both disciplines and undertake training if necessary to support all areas of work.

(The Duty Teams will provide a core staffing level onstage, taking overall responsibility for all aspects of general technical work on and around the stage, working closely with all the production teams and supporting them as required by the Heads and Deputy Heads of Department (Stage and Lighting). The Duty Teams will provide production support during rehearsals and shows and will have the remit to coordinate work around the stage area, including scenic moves in preparation for changeovers and shows. They will be responsible for the logistics of running a large stage and offstage area while upholding the highest principles of safe working practice)

Main Responsibilities:

Day to day technical operations

- Working with the Duty Team Manager and Assistant Manager to ensure that ROH productions are delivered to the required standard to ensure the highest quality of production.
- Provide technical support for the visiting companies during the ROH “summer season”

- Work effectively as a member of a team, participating in all necessary technical work required including attending meetings and rehearsals if required.
- Assisting as required with the storage of scenery, use of access and lifting equipment, mechanical handling of scenery, engineering, flying and rigging, lighting, stage and special effects in line with safe working practices
- Ensure all relevant tools, equipment and machinery are kept in good working order.
- Become fully trained and authorised to safely operate the stage systems and equipment including but not limited to the pallet and carousel system, the lorry lift, and stage elevators.
- Undertake training if required to support the work of stage and lighting biased teams including Flys, Followspots, and Lighting Control.
- Undertake work in other technical areas if so required, in accordance with skills and abilities, including Build and/or Lighting Systems.

Health and Safety

- Take personal responsibility for the safety of self and others
- Promote a positive approach to Health & Safety and safe working practices at all times, following the risk management processes required by approved risk assessments and method statements.
- Undertake Health and Safety and any other training as identified by line managers and as required of the post, which may include but is not limited to MEWP training, Working at Height (including harness training if required), Manual Handling, Electrical Safety.
- Ensure that any near miss, incident or accident is reported in accordance with ROH policy.
- Work with colleagues to maintain a clean, efficient, well-organised and safe physical working environment, ensuring all areas are kept in a clean and tidy manner.

Communication and Relationships

- Assist in building an effective team by taking individual responsibility for attendance, quality of work, motivation and discipline, and providing support for other team members.
- Treat people with respect and maintain good working relationships
- Coordinate work with others, sharing relevant information, ideas and resources, and demonstrate a disciplined approach to work
- Maintain high standards under pressure and carry out tasks without detailed supervision
- Develop strong working relationships with colleagues across Technical, Production, the Performing Companies and the wider organisation.
- Supervise the work of Technicians and Casual Technicians, reporting any concerns regarding attendance, conduct or performance promptly to line managers.
- Create an environment of positive and engaged communication and information sharing with all production teams.

- Assist in the induction and training of staff to the required standard if required.
- Support a culture of information sharing, collaborative working and team working.

Continuous Improvement

- Keep in touch with best practice as relevant to the role and emerging technologies, including relevance to the sustainability aims and goals of the ROH.
- Manage own learning and continuous professional development relevant to the role; undertake any study or qualifications as required.
- Contribute to a culture of innovation and continuous improvement.

Deliverables

- Maintain high production standards and timely delivery of duties.
- Compliance with Health and Safety best practice and ROH procedures.

Note: This Job Description reflects the current situation. It does not preclude change or development that might be required in the future.

PERSON SPECIFICATION:

Technical Skills and Experience

- A proven track record in technical work for major establishments ideally including the staging of opera and ballet productions.
- Excellent level of experience in professional theatre, preferably a large establishment or organisation, with either a Stage or Lighting bias. Skills in more than one discipline an advantage.
- Qualifications and training in Lighting should be to BS7909 standard, or equivalent Stage (engineering, flying & rigging) training.
- Experience of automated systems including flying and elevator systems an advantage.
- Demonstrable understanding of Health and Safety legislation relevant to theatre including CDM 2015, and able to contribute to suitable risk assessments.
- Good MS Microsoft Office skills, with working knowledge of AutoCAD appropriate to the role.

People Skills

- Strong communication skills
- Team player with a collaborative approach to working.
- Ability to work unsupervised and show initiative in dealing with day-to-day problems.
- Willingness to learn new skills and help train others.

Job Requirements

- Strong awareness of and adherence to Health and Safety policy and best practice
- Compliance with discrimination legislation and Equal Opportunities principles
- Flexibility to work varied hours including travel and work at other locations on ROH business if required.

